

Form No. MGT-15



Form language

☒ English

☐ Hindi

Form for filing Report on Annual General Meeting

[Pursuant to Section 121(1) of the Companies Act, 2013 and Rule 31(2) of Companies (Management and Administration) Rules, 2014]

Refer instruction kit for filing the form

*All fields marked in * are mandatory*

Company Information

1 *Corporate Identity Number (CIN)

2 (a) *Name of the company

(b) *Registered office address

(c) *Email id

AGM Details

3 Details of the meeting

(i) Financial Year to which the AGM relates

*Start date of the financial year (DD/MM/YYYY)

*End date of the financial year (DD/MM/YYYY)

(ii) *Date of the Annual General Meeting (DD/MM/YYYY)

(iii) *Day of AGM

(iv) *Start time of AGM (List of time values)

*End time of AGM (List of time values)

(v) Venue of the Annual General Meeting

(a) *Address Line 1

(b) Address Line 2

(c) *Country

(d) *Pin code

(e) *Area/Locality

(f) *City

(g) District

(h) *State/UT

(vi) *Whether chairman of the meeting appointed

☐ Yes

☐ No

(vii) Name of the chairman

(viii) *Number of members attended the meeting

(ix) *Whether the requisite quorum is present

☐ Yes

☐ No

(x) *Business transacted at the meeting and result thereof

(xi) *Particulars with respect to any adjournment of meeting and change in venue

(xii) *Particulars with respect of postponement of meeting and change in venue

(xiii) *Any other points relevant for inclusion in the Report

4 *Fair summary of proceedings of the meeting

Confirmation

☐ *It is hereby confirmed that the meeting was called, convened, held and conducted as per the provisions of the Act, the rules and secretarial standards made thereunder

Attachments

Optional attachment(s) - if any

Choose File

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Declaration

To the best of my knowledge and belief, the information given in this form and its attachments is correct and complete.

To be digitally signed by the Chairman

DSC BOX

OR

To be digitally signed by

DSC BOX

Designation

(Director/Managing Director/Liquidator/ Interim Resolution Professional (IRP)/Resolution Professional (RP))

DIN of the Director or Managing Director; or PAN of the Interim Resolution Professional (IRP) or Resolution Professional (RP) or Liquidator



AND

To be digitally signed by

DSC BOX

Designation

(Director/Managing Director/Liquidator/ Interim Resolution Professional (IRP)/Resolution Professional (RP))



DIN of the Director or Managing Director; or PAN of the Interim Resolution Professional (IRP) or Resolution Professional (RP) or Liquidator

AND

***To be digitally signed by**

DSC BOX

*Designation

(Company Secretary)



*Whether associate or fellow:

☐ Associate

☐ Fellow

*Membership number of the company secretary

Save

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Note: Attention is drawn to provisions of Section 448 and 449 of the Companies Act, 2013 which provide for punishment for false statement / certificate and punishment for false evidence respectively.

For office use only:

eForm Service request number (SRN)

eForm filing date (DD/MM/YYYY)

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